

Orchard Place Workshop

Referral Criteria and Process

Orchard Place Workshop is designed to provide a work place environment in which people with serious and enduring mental illnesses are supported in their recovery by providing help in building their confidence, developing social skills and most of all, gaining experience and training in a work setting.

Referrals are made by GP and members of the secondary mental health team.

Referrals should be made on the appropriate form along with copies of the clients care co-ordination documentation and Risk Assessment where this is available.

A copy of our Conduct policy needs to be read by the applicant before starting any sort of activity, this can be downloaded from our web site or read within the unit

As part of the referral process, we suggest that the client is given one of our information leaflets to see what therapeutic activities are available. The leaflets can be obtained by calling 01527 488701 or by visiting the website at www.orchardplaceworkshop.co.uk.

REFERRAL PROCESS

- Contact the Team Manager in order to identify current vacancies.
- Arrange for the client to come visit the workshop for an informal visit.
- Complete the referral form and send it onto the Workshop Manager.
- Once the referral has been discussed, you will be informed of the outcome and, where appropriate, arrangements will be made for the client to commence their therapeutic involvement within the Workshop.